



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

2 June 2023

To: MEMBERS OF THE TONBRIDGE COMMUNITY FORUM  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Tonbridge Community Forum to be held in the Riverside Lounge, Angel Centre, Tonbridge on Monday, 12th June, 2023 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

- |    |                                     |        |
|----|-------------------------------------|--------|
| 1. | Guidance on the Conduct of Meetings | 5 - 6  |
| 2. | Terms of Reference                  | 7 - 10 |

### Part 1 - Public

3. Appointment of Chair and Vice Chairs

To confirm Borough Council appointments and to seek nominations for a vice-chairman from the community groups.

4. Apologies for absence
5. Notification of Substitute Members 11 - 12
6. Minutes 13 - 18

To confirm as a correct record the Minutes of the meeting of Tonbridge Community Forum held on 27 February 2023.

7. Update on any action identified in the last Minutes 19 - 20

Tonbridge District Scouts have asked for an update on charging for Borough Council public open spaces as set out in Minute Number [TCF 22/26](#)

An extract of the Minutes of the meeting held on 28 November 2022 is attached for information.

### **Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by an organisation due to the time limitations.

8. Local Election Results 21 - 22

Returning Officers certificate attached for information

9. Kent Police Update

Inspector Terry Newman has been invited to provide an update on recent initiatives and to explain the role of the Community Safety Unit.

Please note that the attendance of Kent Police is subject to operational matters

10. Tonbridge Post Office

11. Promotion of Upcoming Events

Opportunity to advise of future events in and around Tonbridge

12. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Tonbridge Community Forum.

## DISTRIBUTION

### Borough Council Representatives:

Cllr G B Hines (Chair)  
Cllr D W King (Vice-Chair)  
Cllr L Athwal  
Cllr K Barton  
Cllr G C Bridge  
Cllr J Clokey  
Cllr A Cope  
Cllr F A Hoskins  
Cllr A Mehmet  
Cllr R W G Oliver  
Cllr B A Parry  
Cllr M R Rhodes  
Cllr K S Tunstall

### Members of the Forum:

Mr M Hood (County Councillor)  
Mr P Stepto (County Councillor)  
  
Angel Indoor Bowls Club  
EMBER Community Interest Group  
Feast (2<sup>nd</sup> Vice-Chair)  
Friends of Mill Stream  
Rotary Club of Tonbridge  
Tonbridge and Malling Seniors  
Tonbridge Bicycle Users Group  
Tonbridge Civic Society  
Tonbridge Dementia Friendly Community  
Tonbridge District Scout Council  
Tonbridge Historical Society  
Tonbridge Line Commuters  
Tonbridge Lions Club  
Tonbridge Sports Association  
Tonbridge Town Team  
Tonbridge U3A